The Population Health Postgraduate Society (PHPS) Conference Travel Awards are provided to assist students travelling to attend a conference to present their work and receive peer review and feedback. The PHPS provides two awards annually to the value of $500 each for international or domestic conference attendance. The first award will be made available in semester one and the second in semester two. The PHPS reserves the right not to distribute all of the awards. It is anticipated that postgraduates who have exhausted their travel funds throughout their candidature but have significant results to present at conferences will apply for the awards.

Conference attendance (interstate or overseas)
Applicants must demonstrate that their work will be substantially enhanced by the presentation of their work at the conference. Applicants are expected to highlight the benefits the travel will have to them and when applicable, the University. To apply for a PHPS Conference Travel Award to assist with travel expenses to attend a conference, the applicant must be presenting a paper. This paper must be largely the postgraduate applicant’s own work (i.e. they are the principle author). Travel funding to attend a conference will only be transferred to successful applicants at the time they demonstrate that their paper has been accepted by the conference. Preference will be given to those students presenting a refereed paper, and those with intentions to submit their paper to an academic journal. First semester applications are due 5pm Friday 29th April 2011 and recipients of the awards will be notified in May. Second semester applications are due 5pm Friday 30th September 2011 and recipients of the awards will be notified in October. It is expected the award recipients will use the award within the next 12 months.

ELIGIBILITY
- Students must be enrolled as a postgraduate student within SPH.
- Full-time and part-time postgraduate research degree candidates are eligible.
- Any student who is also a member of the PHPS and a member of staff at SPH with appointments of 0.5 fraction or greater is not eligible for a PHPS Conference Travel Award.
- Any student who is eligible for a staff travel grant scheme at UWA is not eligible for a PHPS Conference Travel Award.
- Postgraduate students who are in receipt of other travel funding may also apply for a PHPS Conference Travel Award to supplement this funding although they must clearly demonstrate that this additional funding is required.
• An applicant's research proposal must be approved by the Board of the Postgraduate Research School prior to approval of a PHPS Conference Travel Award.
• Candidates enrolled in Australia and overseas are eligible. A student who has taken intermission from candidature for the period of the proposed conference/research travel may be declared ineligible – for example if the student is employed full-time other than on the research for the degree.
• The awards will be judged by an impartial panel of SPH staff or, where possible, externally by the UWA Postgraduate Student Association (PSA). Members of the PHPS Committee are eligible to apply for a PHPS Conference Travel Award.
• Applicants who were unsuccessful in the previous round may apply in the current and future rounds.

SELECTION CRITERIA (see Application form)
• Current Curriculum Vitae
• Copy of Academic transcript
• One page or less summary (typed 12 pt) outlining the conference you will be attending, the paper you will presenting and most importantly, how attending the conference will assist you with your research training candidature, your future and when applicable, the University.
• Travel itinerary
• Itemised budget

APPLYING FOR PERMISSION TO TRAVEL INTERSTATE/OVERSEAS
Applicants travelling overseas must apply for leave, details are via the Postgraduate Research and Scholarships Office Website at: http://www.postgraduate.uwa.edu.au/forms
If required, PHPS Conference Travel Award funds will not be granted until proof of approval is provided to the PHPS.

INSURANCE COVER
Consult the University's Travel Insurance Policy: http://www.safety.uwa.edu.au/policies/travel
You will need to take additional insurance where any period of overseas leave is not related to your degree programme.

REQUISITES
Successful applicants are expected to acknowledge the support of the PHPS in making their travel possible.

Successful applicants are expected to write a 300 word description of the paper presented to be published on the PHPS website and in the PHPS newsletter. Successful applicants
are also expected to present their conference paper at the SPH Tuesday Seminar Series following their conference attendance.

**HOW THE AWARDS ARE JUDGED:**

- Up to 30 percent awarded on the basis of whether the paper is referred.
- Up to 30 percent on the basis of the applicant's statement highlighting the usefulness of the award.
- Up to 30 percent awarded on the basis of the funding available to the applicant.
- Up to 10 percent awarded on the basis of academic merit.

**CLOSING DATES**

Applications must be received by the **President of the PHPS by 5 pm on Friday 29th April 2011 for first semester applications or 5pm on Friday 30th September 2011 for second semester applications.**

**METHOD OF APPLICATION**

Application forms may be found on the PHPS website. **Please submit five (5) copies (original plus four copies) of your application.** Applicants will be notified as to whether they have been successful by Friday 27th May 2011 in first semester and Friday 28th October 2011 in second semester.

Questions regarding the application can be submitted via email: [phps@sph.uwa.edu.au](mailto:phps@sph.uwa.edu.au)

**ADDRESS FOR APPLICATION LODGEMENT**

President
Population Health Postgraduate Society (PHPS)
School of Population Health (M431)
The University of Western Australia
35 Stirling Highway
CRAWLEY WA 6009
CHECKLIST FOR APPLICATION

Have you provided?

- an address which is operative until six weeks after the closing date;
- correct candidature dates;
- the title of your conference paper;
- evidence of acceptance of the paper (if received);
- evidence of whether the paper is peer reviewed;
- a clear statement highlighting the benefit of your travel to your research, your future and when applicable, the University;
- a clear statement of other funding sources you will be using for the proposed journey.